

EQUITA LIMITED

AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT

Surname	Forenames
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Position applied for:

E-Mail address:

Where did you see this job advertised? Newspaper/Job Centre/Our Website/Recruitment Website/Other
(Please delete as appropriate) If other please specify

Would you work full time? YES/NO*.
Part time – state days/hours

If offered this position, will you continue to work in any other capacity?

Have you previously worked for us? YES/NO* If YES, when?

On what date would you be available for work?

For Official Use Only

Source _____

Branch _____

Manager _____

Job Title _____

Date Appointed _____

Present Home Address:

Previous Address/es for last 3 years:

Home Telephone number : _____

Business Telephone number: _____

Do you have a current full UK Driving Licence? _____

Details of any endorsements in last 3 years:

General Education

Name of School _____

Examinations passed (pass grade) _____

Further Education

Name of University/College: _____

Courses completed and results: _____

Please outline the skills and experience you have gained through paid employment and other work activities and interests which are relevant to your application:

EMPLOYMENT RECORD (complete fully)

State names, addresses and telephone numbers of present and previous employers commencing with the most recent and going back six years. Also complete for any periods of self employment.

Company Name: Address: Tel No: Contact Name:	From: To:	Salary:	Position/responsibilities/duties:	Reason for leaving:
Company Name: Address: Tel No: Contact Name:	From: To:	Salary:	Position/responsibilities/duties:	Reason for leaving:
Company Name: Address: Tel No: Contact Name:	From: To:	Salary:	Position/responsibilities/duties:	Reason for leaving:
Company Name: Address: Tel No: Contact Name:	From: To:	Salary:	Position/responsibilities/duties:	Reason for leaving:

PERSONAL REFERENCES

Please give details of two people (not relatives) we could approach for references: Full Address and post code:

WORK REFERENCE:

PERSONAL REFERENCE

Name _____

Name _____

Occupation _____

Occupation _____

Address _____

Address _____

Telephone _____

Telephone _____

Employed From:

To:

Employed as:

If "yes" to any of these questions please give full details in the space provided, or under separate cover where necessary:

Have you ever been bankrupt? Yes/No _____

Have you ever been convicted of any criminal offence other than a spent conviction under The Rehabilitation of Offenders Act 1974? Yes/No _____

Are there any cases pending against you? Yes/No _____

Have you ever had any County/High Court Judgments against you? Yes/No _____

Have these now been settled / paid? Yes/No _____

Are you financially indebted to any previous employer? Yes/No _____

Do you consider yourself to have a disability?

Please indicate any hobbies, sporting or other outside interests, including details of offices held:

The facts set forth in this application for employment are, to the best of my knowledge, true and complete.

Signature: _____ Date: _____

Please return form to: Dominique Mobbs, Equita Ltd,
42/44 Henry Street, Northampton, NN1 4BZ